

***Passport Program Update
Support Worker Temporary Wage Enhancement
May 2022***



What is the temporary wage enhancement?

October 1, 2020, the Ministry of Children, Community and Social Services (MCCSS) announced a \$3.00 per hour temporary wage increase for support workers. The Ministry is making additional funding available to increase the pay received by support workers to recognize those who have been providing personal support services across Ontario, during the COVID-19 pandemic.

Support workers (contract, part-time, full time) who support ***Passport Program*** participants virtually, in their home, or in the community, with activities of daily living, community participation, and/or respite, are eligible for a temporary wage increase of \$3.00 per hour.

When is the temporary wage enhancement effective?

The temporary wage enhancement was effective **October 1, 2020**. The Ministry of Children, Community and Social Services has extended the temporary wage enhancement **until June 30, 2022**.

How will this work?

- ➡ The Passport Program participant or family is responsible for negotiating the \$3.00 per hour wage increase with their support worker or workers, for the period **October 1, 2020 until June 30, 2022**.
- ➡ If support hours worked since October 1, 2020, have already been claimed and reimbursed by PassportONE, the Passport Program participant/family must submit an additional invoice to PassportONE for each support worker, showing \$3.00 per hour (the wage increase) for the total number of hours worked during this period of time. PassportONE will issue reimbursement for the additional \$3.00 per hour, and the Passport Program participant/family is expected to pay the support worker(s) the additional \$3.00 per hour wage enhancement for the number of hours worked. (See “Sample” claim on our website).

➔ Going forward, claims for support hours worked until June 30, 2022, must reflect the number of support hours in each pay period at the hourly rate paid **before** the wage enhancement. The claim must include a separate line (on the same form) indicating the same number of hours at \$3.00 per hour. (See “Sample” claim on our website <https://cscn.on.ca/wp-content/uploads/2021/05/Sample-for-Submitting-Current-Hours-Wage-Enhancement.pdf>)

➔ All support hours that include Wage Enhancement claims must be submitted to PassportONE **by June 30, 2022**. If this deadline changes, we will update this information.

For ongoing updates, please visit the CSCN website at cscn.on.ca/en/passport-program/

Additional Important Information

✿ Funding required to pay the \$3.00 per hour wage increase will **NOT** be deducted from the Passport participant’s Passport funding approval amount.

✿ Funding required to pay the \$3.00 per hour temporary wage increase is **additional** funding being issued by the Ministry of Children, Community and Social Services. This funding is completely separate and apart from individual Passport Program funding approvals.

✿ There will be no increase to individual Passport Program funding approval amounts as a result of this temporary measure.

✿ If you have questions and/or require additional information regarding the temporary wage increase, please visit the Government of Ontario’s website:

<https://www.ontario.ca/page/developmental-services-program-news-and-program-updates>

Additional wage enhancement information is also available on the Developmental Services Ontario website:

<https://www.dsontario.ca/passport-program/important-information>

Or, contact the Passport Program Agency at the Community Services Coordination Network by calling 519.438.4783 or (toll-free) 1.877.480.2726 – Please leave a message at Extension 193, your call will be returned as quickly as possible.